Think Ahead ACCA

18–19 November 2016
Radisson Blu, Derby

Residential Conference for Practitioners 2016

Residential Conference for Practitioners

Friday 18 – Saturday 19 November 2016

ACCA UK's Residential Conference for Practitioners offers you 14 units of CPD in a relaxed and sociable environment, providing you with the perfect opportunity to update your knowledge on the current developments in the profession. Taking place over a Friday and Saturday, this two-day conference minimises valuable time away from the office.

KEY FEATURES

relevant
tailored to cover the latest technical issues affecting practitioners

topical
ten sessions that cover a wide range of current issues

expertise
we use expert speakers to keep you informed of the latest developments

quality
every aspect of our service is of the highest standard

networking opportunities
an ideal opportunity to share knowledge and ideas with fellow professionals

convenient
a one-stop update, minimising time spent out of the office.

CPD Units

Attendance at the conference represents up to 14 hours of verifiable CPD provided the content is relevant to your professional development.

Venue

The Radisson Blu is a premier choice for guests with easy access to nearby cities like Nottingham, Leicester and Derby. The hotel offers practical amenities like free high-speed, wireless Internet access, 24-hour room service and coffee and tea provisions. The fitness centre and indoor pool allow guests to keep up with workout routines easily. The hotel has free onsite parking for delegates and offers easy access from the M1 motorway. For those travelling by rail, East Midlands Parkway station is only a 7 minute taxi ride away.

BOOKING

fee
Book your place on this conference before 18 October 2016 and pay the discounted price of £386 per person. *Please note:* bookings made after this date will be charged at the full price of £429 per person.

how to book
Book online at *https://events.accaglobal.com* or alternatively, please complete and return the booking form. Photocopies of this form are acceptable. Payment must accompany booking.

cancellations and transfers
Refunds will only be given where cancellations are notified, in writing, 10 working days or more before the conference. For each cancellation, 10% of the conference fee will be charged. A colleague, however, may be substituted at any time prior to the conference.

Notification of transfer to the November conference should be given in writing at least ten working days prior to this conference; 10% of the conference fee will be charged. ACCA reserves the right to cancel or reschedule events without prior notice and to amend or alter published programmes, accommodation and lecturers.

joining instructions
Joining instructions are usually dispatched five working days before the conference. If you have not received your joining instructions three days before the conference, please contact Professional Courses. ACCA will not be held responsible for non-receipt of joining instructions and refunds will not be issued under these circumstances.

helpline
For further information, please contact Professional Courses on 020 7059 5910.

Programme

FRIDAY 18 NOVEMBER

10.30–11.00	registration
11.00–12.30	**EU and UK VAT Update**
12.30–13.15	lunch
13.15–14.30	**HMRC Appeals, Disputes, ADR and Tribunals** OR **Excel Analysis Tools**
14.30–14.45	break
14.45–16.00	**Pensions Regime and Tax Explained** OR **Practitioners and risk management – how to add value to your business**
16.00–16.15	break
16.15–18.00	**Commercial, Employment and Company Law Update**
19.30	Drinks reception
20.00	Dinner

SATURDAY 19 NOVEMBER

9.15–10.30	**Accounting Standards Update**
10.30–10.45	break
10.45–12.30	**Accounting Standards Update**
12.30–13.15	lunch
13.15–14.30	**Corporate Taxes for Owner-Managed Businesses**
14.30–14.45	break
14.45–16.00	**Personal Taxes and Benefit Options**
16.00	close

SPEAKERS

Louise Dunford LLM LLB
Barrister, director LDC Training Ltd, consultant for CompleteHR Ltd

Steve Giles MA (Oxon) ACA
Partner, Highview Consultants

Charles Gubbins BSc CA
Head of technical practice and professional development, Kaplan Leadership and Professional Development

Bob Hawken FCA
Managing director, FinancePD Ltd

Simone Hurst
Lecturer, principal, VATease

Tony Monger
Director, tax investigations and employer solutions, Mazars LLP

Tim Palmer CTA ATT
Senior partner, Palmer Consultancy Partnership

Kate Upcraft AMBCS mGPA
Consultant and lecturer, Kate Upcraft Consultancy Ltd

10.30–11.00 registration

11.00–12.30
EU AND UK VAT UPDATE

WHAT WILL I GET OUT OF IT?

During this session you will receive a practical overview of VAT and international trading which continues to be one of the areas that's businesses get consistently incorrect.

KEY FEATURES

- practicalities of MOSS so it doesn't grow under your feet
- Eeyore and other international stories (EORI)
- overview of export of service rules
- reporting requirements for international supplies
- zero rating exports; are the conditions correctly met?
- import of goods
- distance selling; don't get caught out!

LECTURER

Simone Hurst – Lecturer, principal, VATease

12.30–13.15 lunch

13.15–14.30
HMRC APPEALS, DISPUTES, ADR AND TRIBUNALS

WHAT WILL I GET OUT OF IT?

- understanding of the appeals process and legislative background
- understanding of the critical steps and deadlines
- understanding of the different routes to resolve a settlement, their strengths, weaknesses and likely costs
- confidence to use these options to your clients' advantage.

KEY FEATURES

- what makes a good appeal
- the appeal process flowchart – deadlines, trigger points and risks
- independent internal review – risks and opportunities
- the principles for a late appeal to be accepted
- circumstances when you can't appeal
- applying for closure notices – when and how
- appeals against information notices
- appeals against assessments
- appeals against penalties
- ADR – what it means, how it works, what it costs
- witness statements
- tribunals and courts.

LECTURER

Tony Monger – Director, tax investigations and employer solutions, Mazars LLP

OR

13.15–14.30
EXCEL ANALYSIS TOOLS

WHAT WILL I GET OUT OF IT?

The accountant's role isn't just to put the numbers together, it is also to analyse them and give meaningful insight to management. This session reviews what is in the Excel toolbox to help you achieve that aim and explains how to use these tools to best effect.

KEY FEATURES

- data sorting
- filtering
- pivot tables
- scenarios
- goal seek
- data tables.

LECTURER

Bob Hawken FCA – Managing director, FinancePD Ltd

14.30–14.45 break

14.45–16.00
PENSIONS REGIME AND TAX EXPLAINED

WHAT WILL I GET OUT OF IT?

Even without the 'will he, won't he' roller coaster of the 2016 Budget in respect of pensions' tax relief and salary sacrifice there is still lots to unpick around this complex subject and its interaction with the tax system.

KEY FEATURES

- the two key controls for tax relief for high earners: lifetime allowance and annual allowance:
  – how they have changed in recent years
  – how does this interact with auto enrolment?
  – how this impacts reward policy
  – the interaction with the tax system and the various forms of protection
  – the impact of getting it wrong in DB and DC schemes
- the current tax relief discrepancy for low earners
  – what is a RAS pension, who offers them and how do they work?
  – what is an NPA pension and why they can be a bad choice for some employees
  – what happens if we move to a flat rate of tax relief?
- what is pension salary sacrifice?
  – what is a successful and effective sacrifice and what isn't?
  – how to manage multiple sacrifices
  – who shouldn't be offered one?
  – what happens during statutory leave.

LECTURER

Kate Upcraft AMBCS mGPA – Consultant and lecturer, Kate Upcraft Consultancy Ltd

OR

14.45–16.00

PRACTITIONERS AND RISK MANAGEMENT – HOW TO ADD VALUE TO YOUR BUSINESS

KEY FEATURES

- what is risk? Threats, opportunities, risk appetite
- the changing risk landscape for accountants and SMEs – from Brexit to new compliance requirements
- risk management techniques for accountants: impact and probability profiling; risk registers; '4Ts' model; proportionality and link to key controls
- analysis of the human factor – conduct and culture
- reputational risk – how accountants can establish trust in the modern world
- practical tips and advice throughout.

LECTURER

Steve Giles MA (Oxon) ACA – Independent consultant, speaker and author

16.00–16.15 break

16.15-18.00

COMPANY, COMMERCIAL AND EMPLOYMENT LAW UPDATE

KEY FEATURES

- company law
  – the Small Business Enterprise and Employment Act 2015 – the provisions and how they will affect you
  – important company law cases in the last 12 months, covering matters such as shareholders' agreements, de facto directors and directors' duties
  – changes to insolvency – the possible impact of the provisions in the SBEEA
- professional negligence update
  – recent cases on professional negligence, in particular the obligation on the professional to perform services with reasonable skill and care
  – liability to third parties
  – key issues in relation to engagement letters
- employment law update
  – cases on employment status including reform to IR35, casuals (including recent issues around the courier companies) and agency workers
  – working time and minimum wage update
  – dealing with sickness and disability
  – TUPE update, including all new cases
  – useful discrimination cases, including recent dress code and religious disputes
  – other possible reform, including to rules on tips and gratuities
- other business law highlights
  – data Protection developments
  – latest cases on restrictive covenants, covering both employees and sellers of a business.

LECTURER

Louise Dunford LLM LLB – Barrister, director LDC Training Ltd, consultant for CompleteHR Ltd

19.30 drinks reception

20.00 dinner

Saturday 19 November

09.15–10.30

ACCOUNTING STANDARDS UPDATE

WHAT WILL I GET OUT OF IT?

A one stop shop for all that is relevant for SMEs in 2016.

- UK GAAP for Micro Entities
  – the choices available after the FRSSE
  – FRS 102 (September 2015) v FRS 105
- UK GAAP for SMEs
  – FRS 102 (September 2015)
- for non-small companies
- the disclosure exemptions (Section 1A) for small companies
- SORP update.

KEY FEATURES

- considering the option to be treated as a micro entity
  – FRS 105 – the key elements and impacts
  – 'transition' from the FRSSE 2015
- FRS 102 a year on – issues and developments
  – September 2015 and subsequent revisions
- options for reporting for small entities in 2015
  – transition from the FRSSE 2015 to FRS 102 (September 2015)
- life after abbreviated accounts for Companies House
- SORP changes since 2015.

LECTURER

Charles Gubbins BSc CA – Head of technical practice and professional development, Kaplan Leadership and Professional Development

10.30–10.45 break

10.45–12.30

ACCOUNTING STANDARDS UPDATE CONTINUED

12.30–13.15 lunch

13.15–14.30

CORPORATE TAXES FOR OWNER MANAGED BUSINESSES

WHAT WILL I GET OUT OF IT?

- a detailed refresher of the recent changes to corporation tax
- practical information regarding the new dividend regime for owners of companies
- an understanding of the impact of the recent budget on corporation tax matters
- a review of recent HMRC proposals, consultation documents and statements relating to corporation tax
- a general overview.

KEY FEATURES

- current corporation tax planning
- a detailed review of recent corporation tax developments and news
- capital allowances refresher for companies
- tax efficient extraction of funds from the company
- the new dividend regime
- tax relief for company expenditure
- tax efficient planning re incorporation
- R&D planning
- practical case studies.

LECTURER

Tim Palmer CTA ATT – Senior partner, Palmer Consultancy Partnership

14.30–14.45 break

14.45–16.00

PERSONAL TAXES AND BENEFIT OPTIONS

WHAT WILL I GET OUT OF IT?

- a detailed refresher of the recent changes to personal tax and benefits
- practical advice on income tax, CGT and IHT planning for the individual
- an understanding of the impact of the recent budget on personal tax matters
- a thorough knowledge of the latest benefits in kind, and related planning
- a review of recent HMRC proposals, consultation documents and statements relating to personal tax
- a general overview.

KEY FEATURES

- current personal tax planning
- a detailed review of tax efficient benefits in kind
- changes to trivial benefits in kind, dispensations, termination payments and payroll
- national insurance refresher and planning
- the recent changes to the personal tax of landlords
- the new CGT Entrepreneurs' Relief for investors
- income tax, CGT and IHT refresher
- changes to the principal private residence property regime
- stamp duty changes and how they affect the individual
- income or capital
- recent case law and developments
- practical case studies.

LECTURER

Tim Palmer CTA ATT – Senior partner, Palmer Consultancy Partnership

16.00 close

Booking form

RESIDENTIAL CONFERENCE FOR PRACTITIONERS 2016

18–19 NOVEMBER 2016

Please use BLOCK CAPITALS throughout.

INVOICE TO
For the attention of:
Mr/Mrs/Miss/Other (please specify)

First name

Surname

Organisation

Address

Postcode

Is this a home address? ☐ business address? ☐

Tel no. Fax no.

Email

VAT reg. no.

DELEGATE DETAILS
Membership no. (if applicable)

Are you an ACCA? ☐ FCCA? ☐
(Please note these letters will appear on joining instructions and the delegate list)

Additional designatory letters

Mr/Mrs/Miss/Other (please specify)

First name

Surname

Job title

Email

Tel. no. Mobile no.

Correspondence address

Postcode

Is this a home address? ☐ business address? ☐

PREFERRED METHOD OF COMMUNICATION

☐ Email ☐ Post

SPECIAL DIETARY REQUIREMENTS (tick as appropriate)

☐ Vegetarian ☐ Other____________________
(please specify)

TRANSFERS/CANCELLATIONS
Notification of transfers should be given, in writing, at least 10 full working days prior to the start of the originally booked event. 10% of the event fee will be charged on each event transferred, based on the standard non-discounted course fee.

Refunds will only be given where cancellations are notified, in writing, 10 working days or more before the event. 10% of the event fee will be charged on each event cancelled, based on the standard non-discounted course fee. If you are unable to attend a booked event a colleague may attend in your place.

In the event that we cancel an event, our liability shall be limited to a refund of any course fees paid. In order to keep costs – and fees – to a minimum, we reserve the right to cancel or reschedule events without prior notice and to amend published programmes, fees, venues and lecturers.

JOINING INSTRUCTIONS
Joining instructions are usually sent at least five working days before the start of an event. If you have not received your joining instructions three days prior to the event, please call the Professional Courses team on 020 7059 5910. ACCA will not be held responsible for non-receipt of joining instructions and refunds will not be issued under such cirmcumstances.

PAYMENT METHOD (tick as appropriate)

☐ I enclose a cheque (made payable to CAET)
for £ __________

Please charge to my:
☐ Mastercard ☐ Visa ☐ Amex
☐ Maestro ☐ Visa Debit

Please note that card transactions are processed by Worldpay on behalf of the Certified Accountants Educational Trust.

Name of cardholder

Cardholder's address

Postcode

Cardholder's email

Card no.

Issue no.

Start date Expiry date

I have read and accept the terms and conditions.

Signature

Date

Please return this form to:
ACCA, Professional Courses, The Adelphi,
1-11 John Adam Street, London WC2N 6AU or
Fax to course bookings on 020 7059 5959
Email: professionalcourses@accaglobal.com

VAT registration number GB 233 3332 02